



As Salt Creek enters its 7th year implementing PBIS, our Universal and Secondary Teams continue to try and improve in all areas. One area we are currently looking to improve is in the area of parent communication regarding student referrals. The PBIS Teams have come up with some ways to communicate information more effectively and efficiently to parents regarding student referrals.

Currently when a child receives a **minor** from a teacher, the student fills out a reflection form with that teacher. The student reflects on his or her actions, why the behavior was a problem and what the student can do next time in order to make better choices. These sheets go home with the child and are to be shared with parents that day. When a child receives a **major**, they are sent to the office to have a discussion with either Mrs. Sandoval or Mr. Ganan. This major is then sent home requiring a parent signature. Too often we have had parents communicate that they were not aware their child received any referrals until they receive the letter notifying parents about their child qualifying for our Tier 2 intervention CICO (Check In/Check Out). We have come up with the following plan to improve our communication to parents/guardians.

Starting Feb 9th, when a child receives a minor, the child will still fill out a reflection form with their teacher and bring this sheet home. When a child in grades 3rd-5th receives a minor, a sticker will be placed in their daily planner acknowledging they received a referral that day. Students in grades K-2 will each have a PBIS Behavior Tracking sheet that will be kept in their daily folder. If they receive a referral a sticker will be placed on that sheet. We encourage parents to check in with your child daily to track their behavior. When students fill out their reflection forms they also have a conversation with their teachers to make sure they understand why they received a referral. We encourage parents to have your own conversations with your child when they come home. We hope this will improve our communication home with parents regarding referrals.

All students are expected to follow the PBIS Matrix. When a child receives 4 referrals or 2 majors in one month, they qualify for our Tier 2 intervention called CICO or Check-In Check-Out. This intervention pairs students that have a high referral count with staff coaches. These coaches meet with students at the beginning and end of each school day to teach, encourage and support students in making good choices at school.

We hope this effort will improve communication with parents regarding referrals procedures. If you should have any questions or concerns, please contact one of us and will be happy to work with you.

Principal
Mrs. Sandoval

Assistant Principal
Mr. Ganan

PBIS Internal Coach
Mr. Phillips